

Date, Time: Wednesday, August 11th, 4:00pm, Zoom

Attendees: Rob Bunton, Karin Elofson - Scribe, Bill Oliver, Rev Will Green, Barry Shaw, Todd Remage-Healey

1) Call to Order

2) Approve Previous Minutes

a) Minutes of July 14th, 2021 approved as written.

3) Report - Finance Topics

- a) Final July summary not available as Lulu in England, however Rob believes we are looking good YTD.
- b) YTD pledge statements sent out. A limited number of discrepancies identified and these will be corrected.
- c) Pledge drive to be conducted in the usual means; intention is to implement Tithe.ly to track 2022 pledges.
- d) It is recommended that envelopes be added to backs of pews for donations during services that require some identification or for notes to the Pastor. Rob to provide options at September meeting.

4) Unfinished Business

- a) Boundary Issue
 - i) No update presented regarding 2nd legal opinion on licensing agreement.
 - ii) Next NBC Board meeting is Tuesday, August 17th, and it will be discussed whether to give Brenda the go-ahead to send the licensing agreement to Mr. Shortlidge or to delay further.
- b) Range Vent with Fire Suppression
 - i) Rob is getting competitive quotes
 - ii) Jim Greenwell has generously offered to pay for half of the total cost (!!).
- c) New generator hook-up – Billy Flynn has indicated it will be “soon”.
- d) Accessibility/Ramp Renovation
 - i) Permit application resubmitted July 19th with life safety study. As of August 9th, no status change on the City website, but optimism rules!
 - ii) Approximately \$21,000 available for the renovation - \$4300 from 2020 grant, \$14115 from 2021 grant and \$3000 from Community Impact Fund.
 - iii) Rob working now to get updated and accurate quotes and to put together a budget for all remaining work before next meeting.
 - iv) Also requested is a list of tasks with responsible individuals and any dependencies/issues to be aware of.

- e) Rob to post golf cart and old generator to Next Door, along with old doghouse (even though it has become a favorite with the neighborhood kids).
- f) Inoperative dishwasher in the parsonage – Will will contact Larry Ducharme.
- g) Knox box purchased but not yet installed; Rob to contact local police/fire department – *not discussed*.
- h) Defibrillator Training and First Aid Training
 - i) Barry recommends that the two trainings be separated as they are taught by different people/organizations. Craig will conduct AED training when we organize it.
 - ii) Rob is getting contact info for First Aid Training from Kevin Rollins.
- i) Building Use Policy
 - i) Karin offers to provide draft by next meeting.
 - ii) Open/Closing procedure already prepared by Bill Oliver; to be shared with Karin and included in larger document.
 - iii) Bill to assess if some kind of outdoor container for cigarette butts would be useful.
- j) Comprehensive Plan of Whole Church Renovations
 - i) Ad hoc committee to be assembled, now pushed to early 2022; many aspects of church future to be considered.

5) New Business

- a) Temporary Rummage Storage
 - i) 8' x 16' storage container being delivered on Friday, 8/13.
 - ii) While it is expected that *some* rummage will be accepted early, the official date for the start of rummage collection is September 18th (as decided in Bridge Committee).
 - iii) It is advised that we use stronger language in our request for rummage – only good quality, clean, resaleable items. If you wouldn't buy it, we don't want it!!
- a) Cooling Center – inaugural run!
 - i) Building to be open Thursday, Friday, Saturday from 11am to 6pm based on forecasted temps greater than 90°F.
 - ii) Two volunteers to be on site at all times.
 - iii) Rev Will is posting information on Next Door, PI List.
 - iv) CERT participation was discussed; Rev Will to contact Jay Desmond.
 - v) Todd is interested in joining CERT, which would be a good connection to have.
- b) As part of Cooling Center conversation, it was noted that a sign is needed at the bottom of the driveway, such as "Ocean this way!".
- c) Status of boat storage rental
 - i) Rent due through August; Rob has sent e-mail invoice.
 - ii) Owner promises to move the boat by September 1st.

d) Composting at the Church

- i) Bethany Glatz would like to talk to Rev Will about composting. It is unclear if she wants to help the church start a composting bin or to guide members on how to do it at home – or both! There is some interest in the latter.
- ii) It was recommended that Bill, Mary Anne and Lulu be part of the conversation.

6) Adjournment

- a) Adjournment at 5:30 pm.

7) Next Meeting

- a) September 8th at 4:00 pm.