

Date, Time: Wednesday, July 14th, 4:00pm, Zoom

Attendees: Rob Bunton, Karen (Lulu) Friedman, Karin Elofson - Scribe, Bill Oliver, Rev Will Green, Ralph Ashmore

1) Call to Order

2) Approve Previous Minutes

- a) Minutes of June 9th, 2021 approved as written.

3) Report - June Finance Topics

- i) Expenses at 43% of plan; Income at 46% of plan
- ii) General fund at about \$38K; Lulu feels good about this.
- iii) GSB account has \$95,027 and Schwab account has \$40,000.
- iv) Remaining \$7414 of funds ear-marked for investment will go into easy access interest account; can be used for immediate needs around the church.
- v) Profit from Directory to be considered as Fund- Raising profit for the time being.
- vi) YTD pledge statements to be sent out and will include a page on the many ways to give. Announcement regarding the coming Tithe.ly app will also be included.
- vii) Fees for credit cards are considered an expense; still unclear how that information will be captured in spreadsheet.
- viii) It is recommended that envelopes be added to backs of pews for donations during services that require some identification or for notes to the Pastor.

4) Unfinished Business

- a) Boundary Issue
 - i) There are conflicting understandings of whether Mr. Shortlidge has seen the most recent licensing agreement proposal, or was Brenda waiting for the survey results, which are now available. In any case, it has been two years since last meaningful communication.
 - ii) Ralph provided information on adverse possession statutes in the State of Maine.
 - iii) Ralph feels we should serve notice on Mr. Shortlidge stating that any claim of adverse possession will not be allowed to go forth. This is separate from the licensing agreement. Legal counsel must weigh in on this.
 - iv) Ralph proposes that we get a second legal opinion on the licensing agreement that has been prepared by Brenda Buchanan and 2019 BMUMC leaders. Points of contention are not clear to all those present.
 - v) Ralph is preparing background statements regarding the points above.
 - vi) Karin supports a second opinion given that it can be attained by the August Board meeting, August 10th; any legal advice that requires funding must get Board approval.

- vii) Karin will continue to be the key contact with Brenda and will the potential 2nd opinion attorney once they have been identified.
- viii) Zoom calls will be organized to include the respective lawyers, Karin, Ralph and Rob, at a minimum.
- ix) Lulu would like to see us do more landscaping of our property in that area, to show that we care about it.
- x) Brenda's warning that a protracted legal case would bleed us dry was repeated more than once. Her recommendation is that the licensing agreement is the best way to go.
- b) Bathroom Renovation – to be completed by July 23rd.
- c) Post golf cart and old generator to Next Door; what about the old doghouse – *no discussion.*
- d) New generator hook-up – no date yet
- e) Ramp Renovation
 - i) PI Fund Grant for \$14,115 received! Rob to revisit details of budget.
 - ii) Life Safety Study complete; Jim Greenwell to resubmit application to the City on Thursday.
 - iii) Kitchen to remain a blank box; Rob assured Jim that the hood would be addressed once funding was available.
 - i) 20-minute fire door between robe room and pantry not needed – old door to be put back in place.
 - ii) Fire pull box to be placed near rear entrance.
- f) Stain parsonage steps – Rob to provide stain to Bill
- g) Front door to be repainted by July 24th.
- h) Assistance requested to put up tent for wedding reception on afternoon of July 23rd. Will, Tyler's Dad and Bill were volunteered to help Rob.
- i) Knox box purchased but not yet installed; Rob to contact local police/fire department
- j) Defibrillator Training – no date set.
- k) Church opening/closing procedure – Will to work with Bill.

5) New Business

- a) Comprehensive Plan of Whole Church Renovations
 - i) Ad hoc committee to be assembled in September/October timeframe; many aspects of church future to be considered.

6) Adjournment

- a) Adjournment at 5:57 pm.

7) Next Meeting

- a) Wednesday August 11th at 4:00 pm.