

Date, Time: Wednesday, June 9th, 4:00pm, Zoom

Attendees: Rob Bunton, Karen (Lulu) Friedman, Karin Elofson - Scribe, Barring Coughlin, Bill Oliver, Rev Will Green, Otis Thompson, Ralph Ashmore

1) Call to Order

2) Approve Previous Minutes

- a) Minutes of May 12th, 2021 approved with one correction – length of back ramp will be 20' or less.

3) Unfinished Business

- a) Investment of Funds – Rob, Barring
 - i) Schwab investment account now open and funded with \$40K.
 - ii) Remaining \$7414 to be put into savings account.
- b) Fire Detection
 - i) Mice ate through wiring in fire detection system; Rob to fix hole.
 - ii) AAA Extinguisher Inspector were scheduled to come out on Wednesday, May 19th, but did not show. Yet they sent an invoice!!
 - iii) Knox Box to be installed outside the church for easy access by PIFD; uses a master key.
- c) Defibrillator Training – no date set.
- d) Boundary Issue
 - i) Ralph offers to have a neighborly conversation. We would like to get approval of licensing proposal. Will made a motion to approve this action; all present approved.
 - ii) FYI, Brenda Buchanan has not been involved in this negotiation for about 2 years.
- e) Life Safety Study
 - i) Rob met with Jim Greenwell and David Lloyd; it was a good discussion. Many of Jim's concerns were alleviated.
 - ii) David said that study could be completed in about 2 weeks; currently on ordered.
 - iii) David did not think that city would require new kitchen hood or removal of pews in the near term.
 - iv) 20-minute fire door between robe room and pantry considered sufficient.
- f) 2020 Grant Work
 - i) Generator now installed, in Billy Flynn's queue to wire in.
 - ii) Previous 30-amp generator to be offered on Next Door; Rev Will to take photos.
 - iii) Old ramp shored up for short term use.
- g) 2021 Grant Application

- i) Application submitted to Maine Community Fund for 2021 PI Fund Grant, to include remaining tasks to install hardscaped ramp with railings at rear of building along with asphalt parking spaces. \$15K requested.
- h) Bathroom Renovation
 - i) Small closet to be created; requires moving the sink.
- i) Building Use / Rental Policy
 - i) *No discussion today*; Rob to organize separate meeting to further discuss rental rates and policies.

4) New Business

- a) Landscaping of Area in Rear of Church
 - i) Ralph reported on conversation with Tanya Seredin, a landscape architect, regarding modifications to back area.
 - ii) Tanya needs survey and topographical elements of area; Ralph will ask Gene Schleh to add topographical features to the survey done a few years ago, to aid in the landscaping quote. Will made a motion to approve funding for Gene to provide this information; all present approved.
 - iii) Marty Mulkern of City Public Works pulled into conversation. Back road is not legal but used as right of way.
 - (1) A variance would be required to block off the existing right of way.
 - iv) Rob and Ralph talking to Jeff Rand for landscaping work; Jeff quoted the hard scape ramp, railings and walkway beside it.at \$10,490 net after a "client discount" of \$500.
 - v) \$10K donation is available towards these efforts.
- b) Parsonage Rear Steps
 - i) Bill Oliver offers to help Rob repair the steps.
- c) Comprehensive Plan of Whole Church Renovations
 - i) Ad hoc committee to be assembled in August/September timeframe; many aspects of church future to be considered.
- d) Pledging Statements
 - i) Rob to prepare and send out pledging statements of 6 months year-to-date.

6) Adjournment

- a) Adjournment at 5:27 pm.

7) Next Meeting

- a) Wednesday June 9th at 4:00 pm.