

## NEW BRACKETT CHURCH STEWARDSHIP MEETING MINUTES

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**Date, Time:** Wednesday, Dec 8<sup>th</sup>, 4:00pm, Zoom

**Attendees:** Rob Bunton, Rev Will Green, Karin Elofson (scribe), Otis Thompson, Bill Oliver, Barry Shaw

**1) Call to Order - Rob**

**2) Reading of the Covenant - Rob**

**3) Approve Minutes of 11/10/21 – Approved as written**

**4) Financial report /discussion**

- a) November Summary continues to look very positive.
- b) Rob and Lulu planning a P&L statement as part of 2021 closing.

**5) Unfinished Business**

- a) Generator was on for 24 hours. Rob was able to get electricity switched back to main line, but unclear why that was not automatically done. Rob to contact Bill Flynn.
- b) Boundary Discussion: Rev Will to follow up with Seth Shortlidge regarding licensing agreement. Final signatures need to be notarized.
- c) Defibrillation and CPR Training: Scheduled through Portland Fire Department, Caroline St, Pierre. Saturday morning Jan 8<sup>th</sup> or 22<sup>nd</sup> available; no charge to whomever wants it, but Caroline needs to know the number of attendees.
- d) Accessibility/Ramp renovation.
  - i) Barry and Rob to replace rear door in the near term.
  - ii) Additional ramp activities to wait until Spring 2022.
- e) Exhaust hood with fire suppression update.
  - i) Jim Greenwell has made a donation to cover entire amount – THANK YOU, JIM!
  - ii) Rob to send 50% down (\$7163) to Lavelle Sheet Metal once invoice received.
- f) Larry's and Faith's 18' camper to be parked out back for the winter in exchange for \$200 and gratitude for fixing parsonage dishwasher.
- g) Parsonage Items
  - i) Rear storm door installed; parsonage bathroom door can now be shut. Attempts made to repair dormer leaks – time will tell!
  - ii) Parsonage shed cannot be repaired; will either be replaced with pre-made version (~\$2700) or one will be built. The shed at Trout Little John Park was cited as great design (Steve Demos architect).
- h) Rob working on getting steeple lights in place, especially for the Christmas season.
- i) Blinds installed in kitchen pass-throughs for privacy and noise reduction. Thank you to Todd for the donation!
- j) Efficiency Maine rebate for \$750 still not received.

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- k) Church Mutual Insurance for Fiscal Sponsees confirmed. Jan to be added to Workers Compensation list, even as an independent contractor.

### **6) New Business**

- a) *Building Use Policy* reviewed. Suggested updates include:
  - i) Paid volunteer for long events
  - ii) No change in rental rate between summer and winter for hall
  - iii) Additional requirement of event insurance for special events
  - iv) Addition of security deposit
  - v) Update to COVID Policy to match that of the Church
- b) Ad Hoc Team to plan long-term Church renovations and updates to be under Stewardship Committee.
  - i) First gathering early 2022.
  - ii) Otis to ask Heather Thompson for her input.

### **7) Ongoing**

- a) Bath Closet shelving to be installed
- b) Rob to fix hole in closet to address mouse intrusions

### **8) Next Meeting – Wednesday, January 12th at 4:00 pm.**

### **9) Adjournment - 5:08pm**