

NEW BRACKETT CHURCH STEWARDSHIP MEETING MINUTES

Date, Time: Wednesday, October 13th, 4:00pm, Zoom

Attendees: Rob Bunton, Barring Coughlin, Rev Will Green, Karin Elofson (scribe), Todd Remage-Healey, Otis Thompson

1) Call to Order - Rob

2) Approve Minutes of 9/8/21 – Approved as written

3) Financial report /discussion

- a) September results continue to look very positive.
- b) Review of proposed investment fund changes and vote – Barring presenting.
 - i) Recommendation to move to actively managed Calvert Funds was approved by all those in attendance.

4) Unfinished Business

- a) Boundary Discussion
 - i) Brenda has answered all open questions; fresh copy of the licensing agreement to be hand-delivered to Seth Shortlidge by Rev Will.
- b) Defibrillation Training – no update.
- c) Exhaust hood with fire suppression update.
 - i) Formal quote expected by end of week (10/15/21), ~\$12K.
 - ii) We would like to keep both ovens in place and hood must overlap by 6” on each end. Some kitchen modifications may be necessary.
- d) Accessibility/Ramp renovation.
 - i) Permit received on Sept 19th!
 - ii) After reviewing the options, ramp likely to be pressure-treated wood.
 - iii) Barry to work on quote.
- e) Chris Alves bought old generator and doghouse.
- f) Cooling and Warming Center officially on-line now that generator is wired in. Rob, Todd and Bill have offered to be on-call in the event of emergency conditions.
- g) Three air purifiers purchased and now onsite and working; total cost ~\$1800.
- h) First aid instruction for CA&P staff
 - i) Church to cover training at \$80 per head.
 - ii) 3-4 hours on a Sunday afternoon to be scheduled; Andrea to confer with staff on best dates.
 - iii) Training to be opened to others who may wish to pay privately.
- i) Donation envelopes received; need to be placed in the pews (Jeannie).
- j) Building use policy - Karin

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- i) Joanne Sterling, Linda Capone-Newton, Jeannie Ashmore and Bill Oliver have offered to help with first working draft.
- ii) First draft delayed due to Tithe.ly activities.

5) New Business

- a) Storage Container
 - i) Board approved long term 'rent to buy' option for storage container; \$50 per month.
 - ii) Can it be moved to a less conspicuous location? Behind the building?
- b) New rear door for parsonage to be installed, complete with doggie door.

6) Next Meeting – Wednesday, November 10th at 4:00 pm.

7) Adjournment - 5:30pm