

NEW BRACKETT CHURCH STEWARDSHIP MEETING MINUTES

Date, Time: Wednesday, September 8, 4:00pm, Zoom

Attendees: Rob Bunton, Rev Will Green, Karin Elofson (scribe), Todd Ramage-Healey, Bill Oliver

1) Call to Order - Rob

2) Approve Minutes of 8/11 – Approved as written

3) Financial report /discussion

- a) August results, as compiled by Lulu in the UK, continue to look very positive.
- b) Review of proposed investment fund changes and vote.
 - i) Recommendations as prepared by Barring Coughlin were approved by all those in attendance.

4) Unfinished Business

- a) Boundary Discussion
 - i) Ralph was not present to give update on organization of second legal opinion.
 - ii) Rob to contact Ralph; next Board meeting is Thursday, September 16th and the Board would like to take next steps.
- b) Knox box mounted; key in place.
- c) Exhaust hood with fire suppression update. Rob meeting with vendor on Monday, September 13th.
- d) The new generator now fully installed! Generator has a one-year warranty.
 - i) Rob took the action to ask for volunteers to man the church in the event of a power outage event. Bill and Todd have already volunteered.
 - ii) Todd planning to join CERT.
- e) Accessibility/Ramp renovation.
 - i) The City bounced back the application back 8/20.
 - ii) A meeting with the Life Safety architects on 8/25 produced revisions that were resubmitted on 9/7 addressing the City's latest questions. Rob is returning to optimism again!
 - iii) Rob met with Jeff Rand 9/1 to discuss hardscape option; modified quote due.
 - iv) Rob planning to meet with Terry Mulkern on Friday, Sept 10th.
 - v) Barry & Rob need to review ramp plans and update estimates.
 - vi) Team is still working to get updated and accurate quotes for a project budget, preferably before October Budget review meeting.
- f) Steve Anderson took the golf cart; Chris Alves buying old generator and maybe the doghouse.
- g) Inoperative parsonage dishwasher. Rev Will to call Larry Ducharme.
- h) Defibrillator training. *No update for September 8th meeting.*
- i) First aid instruction for Kids Camp \$55 or \$80 with CPR.

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- i) Church to pay for CA&P staff.
- ii) 4-hour block needed; will be open to high school students who will pay for the course.
- j) Building use policy - Karin
 - i) Joanne Sterling, Linda Capone-Newton, Jeannie Ashmore and Bill Oliver have offered to help with first working draft.
 - ii) Decision to cite smoking policy as 'No Smoking in the Building.'

5) New Business

- a) Stewardship fall campaign – to start the first Sunday in October.
- b) Donation envelopes for pews – Rob to purchase some; cost is low at \$5 to \$6 for 100 envelopes.

6) Next Meeting – Wednesday, October 13 at 4:00 pm.

7) Adjournment - 5:10pm