

NEW BRACKETT CHURCH STEWARDSHIP MEETING MINUTES

Date, Time: Wednesday, April 14th, 4:00pm, Zoom

Attendees: Rob Bunton, Todd Remage-Healey, Karen (Lulu) Friedman, Karin Elofson, Barring Coughlin, Bill Oliver, Rev Will Green, Ralph Ashmore, Barry Shaw, Jeannie Ashmore

1) Call to Order

2) Approve Previous Minutes

Minutes of 10 Mar 2021 approved as written.

3) Reports

a) Financial Report/Discussion – Rob

- i) Review of balances at People’s Bank and at Gorham Savings Bank; report does not list salaries for Fun Camp workers; Rob to check with Lulu. Data indicates that \$40K is available for investment; this action was approved by the Church Board on April 13th.

b) Investment of Funds - Barring

- i) Barring provided Schwab account application to Rob; two members of the Board must be listed as signatories.

c) Warming Shelter Policies and Procedures

- i) Draft policy prepared by Karin and sent to team (Rev Will, Rob, Barring, Bill and Georgette); feedback to be incorporated. Next meeting to finalize policy April 27th at 4pm.

4) Unfinished Business

a) Building Use / Rental Policy

- i) Need to determine differences in rental prices for members vs non-members.
- ii) Per discussion, the rate will be constant, not varying by season: \$175/hour for hall and sanctuary; additional \$75/hr for Linda, if janitorial time is required.
- iii) Weddings and special events require more discussion; current rates are \$200/hr for sanctuary and \$300/hr for sanctuary plus hall.
- iv) Rob to organize meeting to further discuss rental rates and policies.

b) Storage Area Clean-out

- i) Team meeting Wednesday, April 21st at 9am to start clean-up of closets and under stage.

c) Fire Detector

- i) Ralph to follow-up with Keith on detector codes; monitoring may be necessary.

d) Boundary Issue – no discussion

e) Defibrillator

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- i) Plan to take ~\$1200 out of Community Impact Fund to cover defibrillator; Karin to get Board approval.
- ii) Philips Heartstart Onsite AED Defibrillator, part of American AED Church Package.
- iii) Rob to present proposed model to Med Q to ensure it will work with them.
- f) PI Fund grant - handicap ramp
 - i) Barry to do the work; door removed between food pantry and choir storage areas.
 - ii) 90-minute or 60-minute fire door needed.
 - iii) Permit needed to build ramp that meets code.
 - iv) It is believed that the Assembly has given final approval for locating handicap ramp at rear of church; Rev Will to talk to individual that feels strongly that ramp be at front of the building.
 - v) Do we lose funds if not used by June 1st? Rob to confirm with PI Fund.
 - vi) We will need another grant to complete the ramp work.
 - vii) Ralph is aware of a donation coming in which is intended to be used for the rear handicapped access system.
- g) Bathroom Renovation
 - i) Todd to start work on April 16th.

5) New Business

- i) Rev Will would like the back door of the parsonage fitted with a doggie door; Rob to take a look at that.
- ii) Last vet clinic is April 15th; Dr. Flood to make a donation for the space.

6) Adjournment

- a) Adjournment at 5:42 pm.

7) Next Meeting

- a) Wednesday May 12th at 4:00 pm.