

NEW BRACKETT CHURCH STEWARDSHIP MEETING MINUTES

Date, Time: Wednesday, March 10, 4:00pm, Zoom

Attendees: Rob Bunton, Todd Remage-Healey, Karen (Lulu) Friedman, Karin Elofson, Barring Coughlin, Otis Thompson, Bill Oliver, Rev Will Green, Ralph Ashmore

1) Call to Order

2) Approve Previous Minutes

Minutes of 10 Feb 2021 approved as written.

3) Reports

a) Financial Report/Discussion

- i) Review of balances at People's Bank and at Gorham Savings Bank
- ii) Data indicates that moving \$30K into an investment fund would be acceptable.
- iii) Barring recommends that money intended for savings go into short-term CDs; Lulu to check with GSB.

b) New PPP loan

- i) Per loan requirements, a business must show that income was down by 25% in 2020 to be eligible for PPP loan, but as this is our first year, there may be a loop-hole. Karen/Lulu to contact GSB.

c) Investment Options

- i) Church Board and others would like further information on investment options before approving.
- ii) Looking for Socially Responsible investments to reflect Church values.
- iii) Rob to organize special meeting for discussion, prior to next Board meeting (4/13).

d) Moving Independent Contractors to Employees

- i) Linda okay with becoming an employee; Jan may continue as a contractor.
- ii) Those who are paid by Fun Camp will become employees.

4) Unfinished Business

- a) Removal of existing ramp and installation of generator must be completed by June 1st; generator set for May 1st.
- b) PI Fund grant proposal for handicap ramp, to be submitted by June 1st, 2021
 - i) Ad hoc team to meet to review what is needed for handicap ramp; Rob to organize.
 - ii) It is unclear whether the Assembly has given final approval for locating handicap ramp at rear of church; this may need to be revisited, however the architect is working on plans for the back of the church only.

- c) Endowment fund; specific to will bequests.
 - i) Re-visit in fall to avoid need of Zoom informational meetings.
- d) Comprehensive assessment of church building space now and developing possibilities for modification that further our strategic goals.
 - i) Organize ad hoc committee to review possibilities (Rob)
 - ii) Ad hoc team to consider funding options, possible capital campaign and/or a major grant application (such as National Fund for Sacred Places).
- e) Bathroom renovation
 - i) Was scheduled to start Friday at 9am, but will be pushed to next week due to vaccine clinic on March 14th.
- f) CBIA grant
 - i) Rather than prepare grant for a defibrillator, the Board has decided to support a grant related to training for Fun Camp volunteers, as well as camp scholarships.
- g) New heat pump hot water heater installed – Todd
 - i) Apparently, one of the bathrooms does not have hot water; Ralph to check it out.
- h) Oli Furnace
 - i) Firematic component to be replaced; tank must get down to 1/8 to ¼ before it can be replaced. Ralph to check for oil spotting.
- i) Boundary issue – Ralph/Rob
 - i) No discussion at March 10th meeting
- j) Building use/rental policy
 - i) Rob working on first draft
- k) Vet Visits
 - i) Discussion on whether vet should set up in Fellowship Hall with heat pumps (more cost effective) or the front hallway with oil furnace to heat.
 - ii) Decision to continue in front hallway.
- l) Calendar Communications
 - i) Proposal to use two Google calendars, one for building use and one for church events (where some may be on-line or off-site); it is possible to see two Google calendars at one time.
 - ii) Karin volunteers to help with Calendar process; may be part of overall building use policy.

5) New Business

- a) Emergency shelter procedures.
 - i) Barring and Georgette have prepared a preliminary policy.
 - ii) It is proposed to set up an ad hoc committee to complete policy and ensure the space is ready to be used as a warming center.
- b) Front lawn clean-up
 - i) Rob and Todd to remove remnants of the labyrinth, now that the snow has melted.

6) Adjournment

- a) Adjournment at 5:30 pm.

7) Next Meeting

- a) Wednesday April 14th at 4:00 pm.