

BRACKETT MEMORIAL STEWARDSHIP MEETING MINUTES

Date, Time: Wednesday, January 13, 4:00pm, Zoom

Attendees:

- Robert Bunton – Stewardship Chair
- Ralph Ashmore, Todd Remage-Healey, Bill Oliver, Otis Thompson, Barring Coughlin
- Karen (Lulu) Friedman – Treasurer
- Rev Will Green - Pastor
- Karin Elofson – Church Board Chair

1. **Call to Order, Welcome and Introductions** – Rob
2. **Opening Prayer** – Rev Will
3. **Introductions** – All
 - a. Barring Coughlin and Bill Oliver are new to the group; Barring has a background in finance and wants to help set up the endowment fund; Bill is eager to help with projects.
4. **Previous Minutes** – none
5. **Meeting Standards**
 - a. Karin agreed to act as scribe.
 - b. This time, 2nd Wednesday of the month, worked for all in attendance.
6. **Responsibilities of Stewardship Committee** – Rob
7. **Reports**
 - a. Financial Report – Lulu presented end of Dec 2020 financial actuals.
 - b. The Stewardship Committee has an overall budget of about \$15K plus line items from the operating budget
 - c. Lulu is expecting about \$5K in refunds from the UMC.
8. **Old Business**
 - a) Grant Projects; \$10K must be spent by June!
 - i. Generator on order.
 - ii. Complete modifications to rear entry; permit needed; Jim Greenfield working to get permit.
 - iii. Replacement of TEIA Defibrillator – may be covered by CBIA grant
 - b) Boundary dispute status

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- i. Surveyor, Gene, has completed his survey and results sent to Brenda Buchanan to complete the easement paperwork.
 - ii. Ralph has offered to review the easement proposal when available.
 - c) Grading of driveway – Terry to add filler to cover ledge.
 - d) Men’s bathroom/handicap
 - i. Rob has \$500 and is ready to start; Todd has offered to help.
 - e) Basement mold remediation, vapor barrier and dehumidifier installation
9. **New Business**
- a) 2021 goal setting
 - i. Joanne Sterling to meet with Committee Chairs to review expectations.
 - ii. Stewardship Committee to present 2021 plans to Board in March.
 - iii. Plans to include comprehensive plans for interior space utilization and external landscaping.
 - a. Labyrinth to be removed before needles start to drop and it becomes a fire hazard!
 - b) Heat pump water heater to be replaced; identified model is Rheem, 50gal, \$1099 (\$750 rebate before 6/30).
 - c) Safe to be purchased for church Office – 2 cu ft, Inside 15”W, 11”D, 19”H, 125 lbs \$279.00. It is suggested that safe be recessed into the floor and attached to floor joints.
 - d) Rev Will gave a special shout-out to Todd for his excellent construction of shelving in the parsonage kitchen. Thank you, Todd!
10. **Next Meeting**
- a) Wednesday, February 10th at 4:00 pm.
11. **Adjournment at 5:30pm.**

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