

NBC STEWARDSHIP COMMITTEE MEETING MINUTES

Date, Time: Wednesday, July 13th, 4:00pm, Zoom

Attendees: Rob Bunton, Karin Elofson (scribe), Rev Will Green

1) Call to Order – Rob

2) Opening Prayer – Rev Will

3) Review of June 8th 2022 Minutes – Minutes approved as distributed.

4) Unfinished Business

- a) Kitchen exhaust hood – installed!
 - i) Keypad on left-hand side; advisable to use fan when running dishwasher.
- b) Handicap Accessibility Ramp
 - i) Spreadsheet of costs attached to these minutes.
 - ii) ~\$14K over budget -> coming from private donor.
- c) Linda Tuttle 2022 Contract
 - i) Reviewed, updated and signed!
 - ii) Rob to add shelving and racks to closet in HC bathroom for cleaning supplies.
- d) Parsonage
 - i) Leaks under control. Rob to touch up ceiling tiles in the hall and in the bathroom.
- e) Dream Team
 - i) Rob to follow-up on energy audit, as first step.
 - ii) Board to further review items from Dream Team list to set priorities and to organize Capital Campaign, when needed.
- f) PI Fund Grant 2022
 - i) Grant for \$5196 received! Grant covers materials of new windows; labor from Stewardship Team.
 - ii) Windows to have thermal panes; inserts will no longer be needed.
- g) Driveway Improvements
 - i) LPA has moved over the storage unit and installed reclaim; job still in progress.
 - ii) John Kamp to install two levels of curbing around new HC parking on 7/20 along with loam and fill in the gully out front next to the new asphalt.
- h) Railing Installation
 - i) Railings to be added to stairs leading to upper tier of altar area.
 - ii) Rob to provide photos of options – wood, brass, etc.
 - iii) Altar area may be reconfigured as part of renovations, perhaps add custom stained-glass window at front of the church.

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i) Defibrillator/CPR Training - On hold.

5) Deferred Items:

- a) **Update Welch St Kiosks** - PICC, our fiscal sponsee, is asking if the Stewardship Committee can provide labor to update kiosks at top of Welch Street. Rob to make determination of scope.
- b) **Reusable bins for Rummage Sales** – It is proposed that large reusable bins be made to replace banana boxes for displaying clothes. This was a recommendation from Nina Shorey; she feels bigger bins will make it much easier for customers to see the wares. Suggestion to be reviewed at Bridge Committee meeting on July 20th.

6) **Next Meeting** – Wednesday, August 10th at 4:00 pm.

7) **Adjournment** - 5:00pm

CAPITAL IMPROVEMENT FUND LEDGER

		Project	Credit	Debit	Balance
	<i>from 2020, PI Fund Grant</i>	Handicap Ramp	10,000.00		
	<i>from 2020, estimate</i>	Kitchen Renovation	749.00		
	<i>from 2020, estimate</i>	Miscellaneous	3,403.11		
1/1/2021	Capital Improvement Balance				\$14,152.11
1-Jan	Transfer from Mem Fund	Miscellaneous	1,050.00		\$15,202.11
3-Mar	Church hot water heater	Kitchen Renovation		1,399.00	\$13,803.11
6-May	Generator, Rockingham Electric	Miscellaneous		4,662.50	\$9,140.61
16-May	AED Donation	Miscellaneous	1,125.00		\$10,265.61
11-Jul	PIF ramp grant	Handicap Ramp	14,115.00		\$24,380.61
28-Oct	B. Flynn generator install	Miscellaneous		1,385.00	\$22,995.61
17-Nov	Exhaust hood donation	Kitchen Renovation	750.00		\$23,745.61
23-Nov	Rear ext door for ramp	Handicap Ramp		1,183.00	\$22,562.61
5-Dec	Exhaust hood donation	Kitchen Renovation	15,000.00		\$37,562.61
19-Dec	Hot water heater rebate	Kitchen Renovation	750.00		\$38,312.61
1/1/2022	Capital Improvement Balance				\$38,312.61
7-Mar	Net Fellowship chairs expense	Miscellaneous		898.00	\$37,414.61
17-Jun	Exhaust hood expense Libels Metal	Kitchen Renovation		14,325.00	\$23,089.61
7-Jul	PI Fund Grant	Windows	5,196.00		\$28,285.61
14-Jul	LPA grading and barging expenses	Handicap Ramp		10,827.43	\$17,458.18
14-Jul	D & R Paving expense	Handicap Ramp		11,500.00	\$5,958.18
29-Jul	Donation to CIF	Handicap Ramp	10,000.00		\$15,958.18
7/25/2022	Capital Improvement Balance				\$15,958.18
PENDING					
22-Jul	B. Flynn exhaust hood wiring	Kitchen Renovation		1,525.00	\$14,433.18
29-Jul	J. Kamp rear curbing, terracing, loam	Handicap Ramp		6,000.00	\$8,433.18
8-Aug	Commercial Aluminum ramp	Handicap Ramp		4,190.00	\$4,243.18
8-Aug	Donation to CIF	Handicap Ramp	4,190.00		\$8,433.18
1-Sep	B. Shaw (estimated) carpentry	Handicap Ramp		6,000.00	\$2,433.18
9/1/2022	Capital Improvement Balance				\$2,433.18