

NBC STEWARDSHIP COMMITTEE MEETING MINUTES

Date, Time: Wednesday, January 12, 4:00pm, Zoom

Attendees: Rob Bunton, Rev Will Green, Karin Elofson (scribe), Bill Oliver, Todd Ramage-Healey, Jeannie Ashmore, Ralph Ashmore, Otis Thompson, Lulu Friedman

1) Call to Order – Rob

2) Opening Prayer – Rev Will

3) Reading of the Covenant - Rob

4) Review of Dec 8 2021 Minutes – approved as written.

5) Financial report /discussion

- a) End of year 2021 summary – Overall, Church finances are in good shape at the end of 2021.

6) Unfinished Business

- a) Boundary Licensing –
 - i) Neighbor has asked for electronic copy of licensing document to make modifications.
 - ii) Karin took the action to ask Brenda to send the file directly to Seth – *done*.
- b) Defibrillator and CPR training - Jan 8 class cancelled due to COVID precautions; will revisit in March.
- c) Accessibility/Ramp renovation – activities to start in the Spring.
- d) Exhaust hood – Installation scheduled for the 3rd week of April; it was noted that the timing should be after Easter, which is April 17th.
- e) Roof leaks at Parsonage – Waiting to see if fix on LH dormer is successful, then will try same on RH dormer.
- f) Parsonage shed – Bill Oliver will lead a repair attempt in the spring; he says it will be a ‘work of beauty!’.
- g) Rebate from Efficiency Maine for new water heater - \$750 check received.
- h) Blinds installed in the kitchen to hall pass through windows.
- i) Light in front steeple window now installed, with new wiring and timer. When someone has the candle lit for an individual or a special memory, we will include a paragraph on the website.
- j) Review of latest draft of the Building Use Policy.
 - i) Jeannie had a conversation with Tim Murphy at the Lions’ Club. He recommends NBC charge a flat fee for weddings of \$2500. He is willing to refer weddings to us that wish to be more spiritual in nature. The Lions’ Club has 2 chaperones on site at all times (\$100 each) who have all the information on opening/closing, etc. The NBC team also felt this was a good idea.

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- ii) Carry In / Carry Out policy for trash and recycling – the group felt that the church would be responsible for that.
- iii) Ralph noted that we should be specific on the maximum number of attendees at an event, and have a plan if more than that show up.
- iv) Items that were discussed but consensus not reached:
 - (1) Amount of security deposit - \$1000 seems high; Bill said he would talk to Susan Hanley about practices at the 5th Maine.
 - (2) Candles/Fire Pit – Can candles be used as part of a ritual in the sanctuary as long as not used in decorations elsewhere? Can the firepit be used outside under certain conditions?
 - (3) Is smoking forbidden on the church grounds or not within 20' of the building?
 - (4) Background and credit checks – necessary for a single event?
 - (5) If we ask a renter to clean up after themselves, what constitutes 'sufficient', so that security deposit returned? What level of damage/use impacts the security deposit?
 - (6) Can the client opt to have the church cover all cleaning for an additional fee?
- v) Building Use Policy to be revisited at next Stewardship meeting.
- vi) Does the church need to purchase some round tables?

7) New Business

- a) Formation of an ad-hoc renovations committee to start work on the following:
 - i) A list of predicted larger maintenance items likely within a few years with rough costing.
 - ii) A list of differed large investments such as windows, walkway, landscaping, floors & cost.
 - iii) Start imagining interior upgrades that may be considered.
- b) Set first meeting date – Walk through planned for 11am on Wednesday, January 19th.

8) On Going

Bath closet shelving, mouse intrusion.

9) Next Meeting – Wednesday, February 8 at 4:00 pm.

10) Thanks & Adjournment