

## NBC FINANCE COMMITTEE Minutes – November 3, 2023

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**Date, Time:** Friday, November 3, 2023      1:00 pm on ZOOM

**Team:** Barring Coughlin (acting Chair), Joanne Sterling, Rev Will Green, Rob Bunton, Karen Friedman, Nate Cooper, Linda Capone-Newton, Celia Huston (scribe)

- 1) **Call to order and opening prayer**—Joanne and Will
- 2) **Approval of previous minutes**—November minutes were approved acclamation.
- 3) **Stewardship Campaign update**—Rob: Thank you notes were written and mailed.
- 4) **2023 Budget Review:** Karen and Nate:

October looks good and no significant year end deficits are anticipated.

Quick Books Online is proving to be very useful.

Pledges are coming in.

### 5) **2024 Budget Review**

All line items were closely reviewed, and adjustments were made as appropriate.

-- Reviewed staff contracts that were presented at the October meeting - salary were discussed as well.

--The 2024 budget will be presented to the Board for review and discussion.

--Time line for a budget review and possible January changes were discussed.

### 6) **New Business**

The decision to designate an individual to manage and coordinate our grant requests was deferred.

7) **The next meeting** will be on January 16, 2024 at 1:00 pm on ZOOM.

### 8) **Adjournment**