

Buildings and Grounds Committee Meeting
Wednesday, March 13, 2024 4:00pm via Zoom

In Attendance - Rob Bunton, Rev. Will Green, Stephanie Eliot, Rory Sellers, Bill Oliver, Mary Ann Mitchell, Cheryl Higgins, Karen Friedman

Opening: Meeting was called to order at 4:05 - Will offered an opening prayer.

- Last month's minutes were accepted.

Driveway Mission: Thanks to Jen H for her work on this.

- Rob B. bought, picked up and unloaded ten bags of standard size gravel to create a more solid driveway at the parsonage. Rob and Will approved the purchase of more gravel to complete project and neaten it up. To be purchased at Rob's convenience for future needs. Current complete idea is to have two gravel tracks with bricks on top.

Request for Maypole:

- Jessamine Dana has requested a maypole be put up for the April 28 service outdoors, for a one time use. Rob discussed the idea to put a 1-1/4" piece of pipe 2 inches into the ground and put the pole inside. Rory has a pole driver if we need it.

Curb Project

- John Kamp is completing his job. Rob is insistent that it be completed before the landscaping begins. Currently, of the \$6,000 for the curbing, \$3,000 has been paid for, with \$2,500 still due. Mr. Kamp hasn't given a quote for his work of excavating the cable for the shed and is still due to be paid.

Action: Rob will contact John, talk dollars and cents, and do his level best to get a firm commitment and timeline of completing the project from him.

Ceiling Project: Nice job! Thank you to everyone for all the help. It was a true team effort!

Railing: Looks really good, and even better once it's painted.

Parsonage Kitchen Floor: Incredibly well done. Thank you from Will. Rob made some very nice repairs. Kudos to Todd and Rob; Bill also lent a hand on the first day.

Action: Complete floor by doing just a bit of plaster smoothing, and put down a mop board.

Rodents: Betty checked parsonage on Feb. 20. Will reports that he can still hear them above his head while in the office.

Action: Rob to contact Betty to learn what we do now.

Locks: Discussion and explanation of troubles with both our front and back door locks.

Action: Rob will purchase and install a new Masterlock brand lockbox (completed by the time these notes were delivered for typing.) Thank you Rob!

Action: Rory S. will install the electrical component for the front door. Contact him with any problems.

- Discussion of best place to put the box for the front door, so it gets enough Wi-Fi to reach the office. Rory will experiment with it. Work is being done on the crash bar for the front door.

Trash Enclosure: Project progressing.

Action: Doors still to be hung.

Jan Thomas Memorial Garden Area

- This is a 3-person workload. Rob will purchase gutters. Siding can be recycled and clean the area up. Thought and planning are needed before we remove the door. We need to have something ready to put right in, not plywood. Stained glass window to be placed there has been purchased.

Action: Saturday, March 16, meet at the church at 9:00am to make a list of materials needed and confirm next steps. Rob will call Todd R-H to let him know. Set start date.

Handicap Sign:

- Rob has ordered another sign to be placed on the lower left-hand side of the building, directing people to the back for handicap parking. He has white paint to put down a straight line in the parking area to clarify the two spots available.

Action: Put sign up when received. Paint line on the pavement.

Easter Breakfast:

- Meet at church hall at 3:30pm on Saturday, March 30 to set up to make breakfast on Sunday morning. Arrive at church at 5:30am to make breakfast, serve and clean up. Karen F will be there closer to 8:00am.
- Discussion of foods to serve, where to get them, flowers. Preferences and opinions noted. Discussion of cast iron pans (Rory), griddles (Rob), and the possibility of a chafing dish (Mary L). Asking for volunteers (Stephanie).

Action: Rob alone will purchase and deliver the food and flowers to the church (help was offered, and politely declined.) Rory will bring cast iron pans and make hot cross buns. Rob, Bill, Rory and Stephanie agreed to meet to make the breakfast. Rob, Karen and Stephanie agreed to meet on Saturday at 3:30 for prep.

Induction Stove Purchase:

- Original budget range self-cleaning, stainless, porcelain top was \$650. The least expensive induction is \$1,100. Hood is \$200. Will and Tyler have offered to pay the difference, and the committee accepted their kind offer.

Audio Visual and Ceiling Project

- In our effort for the church to have much better audio, plus the capability for live streaming, we need to replace our current unit with A) an amp with mixing capabilities (for the future), and B) a new ceiling projector with the mounting apparatus to install it. We still need to look into better audio equipment for our current use. Rob and Rory are on this task.
- The complete cost for everything is \$1,440. Happily, the PIC has given Rob the official word that our grant of \$720 has been approved. Final say of approval of the grant comes when the City Council votes their approval in July. B&G committee has agreed to purchase projector and mounting equipment before we receive approval in July. We will save the receipts to show to the Council and for our Warranty purposes.
- Discussion of needs and best way to mount the monitor. A ceiling receptacle is needed to plug unit right in. Do we want to mount it on a mast, or a 2X2? Could we replace a tile with a steel tile? As Rob is unsure of the suspension method, he will purchase items a little at a time.

Action: Rob will email/text Nate with our plans to go ahead with the purchase (talk \$). We will front \$720 for the project now. Rob and Rory will choose the best mounting apparatus. Rob will ask Bill Flynn to perform the installation at his convenience, allowing it to be fired up.

(Notes taken by Stephanie Eliot, typed by Deb Lucatorto)