

## NBC BUILDINGS and GROUNDS COMMITTEE MEETING MINUTES

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**Date, Time:** Wednesday, May 10<sup>th</sup>, 4pm, Zoom

**Attendees:** Rob Bunton, Karin Elofson, Rev Will Green, Bill Oliver, Rory Sellers, Stephanie Eliot (scribe)

**1) Call to Order - Rob**

**2) Opening Prayer – Rev Will**

**3) Review of May 10<sup>th</sup> Minutes – approved as written**

**4) Unfinished Business**

- a) **Back Hall Project:** Bill to be back on Island end June to help Rob with finishing and painting. Back hall trim finish to be discussed with Todd – paint or stain.
- b) **Renovations update.** John Kamp plans to start 6/15 or 6/19.
- c) **PI Fund Grant Application.** Application submitted for \$18,660 = \$500 for Spark Apply Energy consultation fee for plan and \$18160 for insulation from Quality Insulation (or similar). As PI Fund grants are maxed at \$15000, remaining costs to be covered by Memorial Fund. Plan calls for 1) insulation, 2) heat pumps, and then 3) solar solution. If solar panels to be placed on church, it is likely roof would need to first be replaced. Rob to send Spark plan to team for review.
- d) **Closet to Office Project.** Done!
- e) **Shed Project.** Check expected from the donor for shed and LPA prep work - \$24,102. 8 weeks to receive shed from supplier, so LPA has 8 weeks to prep the site. Tookie still wants power to the shed; Rob will look into this. Thank you card to be sent to Alice; Karin recommends sending a bouquet as well!
- f) **Audio & Live Streaming.** Very informative Zoom 6/6 with Peter Titcomb w/UUA Yarmouth on their system. Based on this an inquiry was sent 6/12 to Joe Holsclaw w/Sweetwater Sound to quote components and learn more. Rory will shepherd this project as his work time allows. Kevin Rollins may be able to help with initial set-up of the equipment. It would be great if we only needed one congregant to work the video camera with preset audio feeds.
- g) **Sign Project.** Portland ordinances in a residential zone allow a 16 SF free standing sign. Graphix Signs of Cumberland will layout and quote a one-sided white PVC shaped sign with black letters that spells out our UCC and UUA affiliations, Rev. Will Green, and Sunday service time. After quote rec'd another will be requested from Stone Signs & Designs.
- h) **Trash enclosure starting soon...**



**2) New Business**

- a) **Mailboxes at parsonage.** Best proposal is that all mail continues to be delivered to 9 Church Ave, placed in gray USPS mailbox. Will/Tyler sort mail and put all church mail into the red container. Debbie picks all church mail and other deliveries from red container and takes to church office.
- b) **Flags on building updating, greater inclusiveness.** Rob will send the examples of inclusivity we found (race/sexual orientation/religious) to Will and see if he knows appropriate graphic artists for the job. Marty Braun created the NBC icon.

**5) Next Meeting – Wednesday, July 12<sup>th</sup> , at 4:00 pm, Zoom.**

**6) Thanks & Adjournment**