

NBC BUILDINGS and GROUNDS COMMITTEE MEETING MINUTES

Date, Time: Wednesday, May 10th, 4pm, Zoom

Attendees: Rob Bunton, Karin Elofson (scribe), Rev Will Green, Bill Oliver, Rory Sellers, Stephanie Eliot

1) Call to Order - Rob

2) Opening Prayer – Rev Will

3) Review of April 12th Minutes – approved as written

4) Unfinished Business

- a) **Renovations update.** John Kamp still not done his part to finish the grading and installing the curbstone.
- b) **Energy Loss Assessment.** Received May 10th – 36 pages! Rob to review and provide summary notes by next meeting.
- c) **Closet to Office Project.** All furniture and office equipment in place. New window is due about May 15th.
- d) **Shed Project.** Rob provided list of extras to donor 3 weeks ago: 2 carts, 4 clothes racks, 12/3-100' Ext cord, 1500w elect heater at \$968. New idea: grade an added 8' x 15' (120sf) and move existing unit behind new shed, as a permanent solution for general storage. Heating would allow weekly access on a year-round basis to new shed.
- e) **Sound System Upgrade for Live-Streaming.** Amplifier would need to be replaced; Karin to see if there are local experts who can consult.
- f) **Sam Saltonstall Presentation** – a go for 10am on Saturday, May 13th. Publicity done.
- g) **PI Fund Grant Application.** Energy Management proposal to be used as basis for grant request. They provide Program Management to overall project.

5) New Business

- a) Discussion on Building Use Policy, alcohol availability. Recommendation to move cut-off time from 10:30pm to 10:00pm.
- b) Sign at bottom of driveway. Rory suggests a welcoming sign that indicates we are both UCC and UUA. Suggestion to contact a graphic artist for imagery that can be quickly understood when one drives by. **This goes hand-in-hand with updating the flags on the front of the building to be more inclusive – IMPORTANT!**
- c) Photos needed for refreshed bulletin board(s). Rob asks if anyone has photos of when new picnic table was assembled or at any time in the handicap accessibility renovation.

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- d) It is warm enough now to complete the trash enclosure with double gates and roof. Materials in hand. Bill and Stephanie offer to help Rob.

6) Deferred Items:

- a) Defibrillator training

7) Next Meeting – Wednesday, June 14th, at 4:00 pm. Zoom.

8) Thanks & Adjournment